

MASTER OF PUBLIC MANAGEMENT (MPM) PROGRAM

UNIVERSITY OF POTSDAM

FACULTY OF ECONOMICS AND SOCIAL SCIENCES

UP TRANSFER GMBH /

POTSDAM CENTER FOR POLICY AND MANAGEMENT (PCPM)

MPM APPLICATION FORM DAAD HELMUT-SCHMIDT-PROGRAM (PPGG) ACADEMIC YEAR 2022/2023

PLEASE SUBMIT THIS FORM TOGETHER WITH THE FOLLOWING DOCUMENTS TO:

APPLICATION@PPGG.MPM-POTSDAM.DE

- DAAD Application Form**
- an up-to-date Curriculum Vitae (CV)**, dated and signed
- English Transcripts of academic records** of all University degrees you hold (Bachelor, Master, ...)
- Degree certificates** of all University degrees you hold (Bachelor, Master, ...)
- Working time certificates** for any listed internships, volunteer work and work experience must be included (signed with the date, letterhead and stamp)
- One letter of recommendation** (preferably professional)
- Proof of English language proficiency** (TOEFL, IELTS or Cambridge Certificate)
- Letter of motivation** dated and signed (1-2 pages), which should cover the following questions:
 - Why have you decided to study on the Master of Public Management (MPM)?
 - What are your career goals and why is this program beneficial for you to achieve these goals?
 - Which challenges is the public sector in your home country currently facing? How would you cope with them?
- Copy of your passport** (page with photograph only)

INTERNAL USE ONLY – PLEASE DO NOT FILL OUT

Last Name		First Name	
Nationality		Position	
Language Proficiency	TOEFL	Professional field	
	IELTS	Stream	MPA GPP SPP DPP
CAE			
Degree	Subject	Grade	Date

Contact Information:

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www.uni-potsdam.de/pcpm

Professional Experience and Training

2. Please briefly describe your **current** position and the tasks and activities assigned to YOU. (Include any experience of human and economic resource management you may have had, indicating your level of responsibility)

Employer	Position	Sector (private sector, public sector, third sector, research institutes)
Please briefly describe your current tasks:		
Comments:		

3

3. Please indicate your **previous** professional experience in fields most relevant to the program.

Employer, Country	Position	Sector (private sector, public sector, third sector, research institutes)	Duration of employment (mm/yyyy - mm/yyyy)

4. Please indicate the total number of years of your professional experience (excluding internships, student jobs etc.)	years
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5. Please list all undergraduate and postgraduate degrees that you have completed so far.

Degree & Subject <small>(e.g. Bachelor of Arts in Sociology)</small>	Awarding Institution, Country <small>(e.g. University of Manila, Philippines)</small>	Issuing Date <small>dd/mm/yyyy (e.g. 10/05/2009)</small>	Program duration <small>(e.g. 4 years)</small>	Final mark <small>(e.g. GPA 3.4 out of 4.00)</small>

Streams

6. Please indicate your preference for one of the four streams (specializations)

- Management in Public Administration (MPA)
- Global Public Policy (GPP)
- Sustainability and Public Policy (SPP)
- Digitalization and Public Policy (DPP)

7. Please briefly explain why you have decided for this particular stream and how your decision relates to your professional experience / your future career goals.

Future Plans

8. What are your career goals for the next five years?

5

9. How did you first learn about the MPM program?

- University of Potsdam / MPM website
- Internet research
- Facebook
- German Academic Exchange Service (DAAD)
- Colleagues / friends / family
- MPM alumni
- Study portal (please specify) _____
- Other (please specify) _____

- I hereby confirm that all information and statements made in this application are true and correct to the best of my knowledge.*
- I have acknowledged the fact that only complete applications can be accepted.*